

DIRECTORATE OF CIVIL AVIATION U.P.
LUCKNOW AIRPORT, LUCKNOW



Tender for “Providing Technical Manpower for operation and fault rectification of all External and Internal Electrification, all Electrical Equipments like AC's, water coolers, water lifting pump motors etc. and Operation and Repairing of 180 KVA Generator at Directorate of Civil Aviation, Uttar Pradesh, Lucknow Airport, Lucknow, VVIP guest house at Rama Bai Ambedkar Maidan and Tube well Operation and attending Electrical fault/ repairing of External and Internal Electrification of Residential colony of the Directorate at Hind Nagar, Lucknow.”

Tender No. 04/CAD/2017-18

COST OF THE TENDER FORM	:	Rs. 500.00 (By Cash) Rs. 600.00 (By Post)
LAST DATE FOR SUBMISSION	:	13.07.2017 Upto 13:00 Hrs.
DATE OF OPENING	:	13.07.2017 At 15:00 Hrs.

E-Mail : dsca@bsnl.in

BILL OF QUANTITY

1. Name of Work: “Providing Technical Manpower for operation and fault rectification of all External and Internal Electrification, all Electrical Equipments like AC's, water coolers, water lifting pump motors etc. and Operation and Repairing of 180 KVA Generator at Directorate of Civil Aviation, Uttar Pradesh, Lucknow Airport, Lucknow, VVIP guest house at Rama Bai Ambedkar Maidan and Tube well Operation and attending Electrical fault/repairing of External and Internal Electrification of Residential colony of the Directorate at Hind Nagar, Lucknow.”
2. Date of opening tender: - 13.07.2017 at 15:00 hrs
3. Cost of tender form: - Rs. 500.00
4. Earnest money: 2% of the quoted price through FDR/TDR duly pledged in favour of **Director, Civil Aviation, Uttar Pradesh, Lucknow**
5. Period: One year

Manpower Requirement

1.	Work supervisor	01 no.
2.	Electrician	04 nos.
3.	Helpers	04 nos.
Notes:	(A) Manpower to be provided at Directorate : (a) From 06:00 am to 02:00 pm shift : One Electrician and one Helper (b) From 02:00 pm to 10:00 pm One Electrician And One Helper- who may be required as stay till hours in case any type of maintenance fault rectification work of aircraft is underway. (B) Manpower to be provided at Hindnagar Residential colony :One Electrician One helper in General Shift.	

TECHNICAL BID

Technical Bid – shall include the following information along with attested copies of the relevant documents:-

1	Name of Firm/Company	
2	Full Postal Address of firm/Company for Communication	
3	Nature of Business viz Manufacturer, Trader or Service provider	
4	Date of incorporation/inception of the Business along with relevant supporting documents	
5.	ESI Registration Number	
6.	PAN Number	
7.	Service Tax registration number	
8.	EPF registration Number	
9.	VAT Registration number	
10.	Electrical Licence Number issued by the Directorate of Electrical Safety, Government of Uttar Pradesh.	
11.	Details of tender fee deposit	
12.	Certified copy of having experience of providing Technical manpower for execution of maintenance work satisfactorily	
13.	Details of Past working Experiences (a) Name of agency where worked (b) Address and telephone numbers of the agency where worked (c) Nature of work undertaken (d) Brief description of the jobs done	
14.	Period of work undertaken along with copy of agreements and work orders received from the agencies	
15.	Other relevant information, if any	

FINANCIAL BID

1-	Amount payable to worker deputed by the tenderer for the job(s) as per Minimum Wages Act.	Wages per day per employee (to be filled by tenderer)
(i)	One Supervisor (Skilled), Licensed from Directorate of electrical safety -	
(ii)	Four nos. Electricians (Semi-skilled) Licensed from Directorate of electrical safety-	
(iii)	Four nos. Helpers (Un-skilled)	

2.

Amount quoted by the tenderer for wages payment to the deputed employees	Work Supervisor (skilled) per day – 01 No	Electricians (semi-skilled) per day-04 Nos	Helpers (Un-skilled) per day-04 Nos
(i) Amount			
(ii) ESI contribution			
(iii) EPF contribution			
(iv) Total (per day)			
(v) Total (iv) X30 days			
(vi) Grand total (v)X12 months			

3.	Service Tax if any on amount Quoted	
4.	Any additional payment if any	
5.	Total expected amount to be received	

Details of earnest money :-

Terms & conditions

1. Directorate of Civil Aviation Govt. of Uttar Pradesh Lucknow Airport Lucknow invites sealed tenders for "Providing Technical Manpower for operation and fault rectification of all External and Internal Electrification, all Electrical Equipments like AC's, water coolers, water lifting pump moters etc. and Operation and Repairing of 180 KVA Generator at Directorate of Civil Aviation, Uttar Pradesh, Lucknow Airport, Lucknow, VVIP guest house at Rama Bai Ambedkar Maidan and Tube well Operation and attending Electrical fault / repairing of External and Internal Electrification of Residential colony of the Directorate at Hind Nagar, Lucknow."
2. The tender documents can be obtained from Office of the undersigned on payment of Rs 500/- either in cash or through a demand draft drawn in favour of Director, Civil Aviation, Uttar Pradesh payable at Lucknow on any working day between 10.00 hrs to 15:00 hrs upto 12.07.2017. Tender documents can also be obtained by post on payment of Rs 600/- only through demand draft drawn in favour of Director, Civil Aviation Uttar Pradesh payable at Lucknow.
3. The tender documents can also be downloaded from our website <http://civilaviation.up.nic.in>. However in this case, the tenderer would be required to submit the tender document fee of Rs 500/- through demand draft. The draft shall be drawn in favour of Director, Civil Aviation, Uttar Pradesh and payable at Lucknow.
4. The offer on the attached prescribed tender form must reach the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow latest by 13.00 hrs. on 13.07.2017. Tenders received on the documents not procured from the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow or not downloaded from our website will be outrightly rejected.
5. The received tender shall be opened at 15.00 hrs. on 13.07.2017 at Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow in presence of the undersigned or any other officer authorized by him. The tenderer who have sent their offers may also be present at the time of opening of the offers should they desire to do so.
6. The tender for the proposed work shall be submitted in two envelopes marked as
 - (A) **"TECHNICAL BID"**
 - (B) **"FINANCIAL BID"**
7. The Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow shall not be responsible for any postal delay or non receipt of the tender.
8. The Technical bid will be opened first and if the same is found to be in order and having all the required enclosures, then only the financial bid will be opened.
9. An earnest money of amount equal to 2% (two percent) of the quoted price shall be submitted along with Financial Bid in the form of FDR/TDR duly pledged in favour of Director, Civil Aviation, Uttar Pradesh, Lucknow.
10. The successful tenderer would be required to furnish a Security deposit equivalent to 10% of the total value of the work in the form of FDR/TDR duly pledged in favour of Director, Civil Aviation, Uttar Pradesh Lucknow. In case of value of 10% exceeding the earnest money deposited exceeds, the tenderer has to deposit the additional amount as security.

11. The undersigned reserves the right to alter the date mentioned above and to reject any or all offers without assigning any reason to the bidders.
12. The earnest money shall be refundable to the unsuccessful bidders.
13. Incomplete tenders are liable to be rejected.
14. Payment to the vendor shall be made as per mutually agreed terms & conditions. Payment shall be released on receipt of the bills in duplicate complete in all respect. No payment shall be released before submitting 10% of total order value as bank guarantee, which shall be refunded after expiry of 12 calendar months from the date of order.
15. Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow reserves the right to reject any or all the tenders with or without assigning any reason.
16. Rate quoted by tenderer shall be inclusive of all taxes and duties etc. no further taxes shall be paid by the directorate on any account.
17. The income tax and trade tax/VAT as per rules shall be deducted from the bill due for payment.
18. It is presumed that the tenderer before participating in the tender has visited the site and is fully aware of the site conditions.
19. The contractor shall be responsible for any kind of accident, if any during the contract and necessary action such as insurance etc. shall be carried out by the contractors at their own cost and will. Settlement of claims with regard to the above shall be the responsibility of the service provider and Directorate shall not be responsible for any type of claim/compensation.
20. The contractor shall be responsible for adequate safety and security to prevent any damages, theft or pilferage of material during Contract Period.
21. All the disputes are subjected to Lucknow jurisdiction only.
22. No additional charges will be paid, whatsoever except the contract amount for the operation, upkeep and routine check up or the specification job as per BOQ.
23. All the labour, operating personnel etc. should be employed for the efficient operation of the internal & external electrical appliances under the qualified and experienced staff in the related field to round- the-clock service.
24. The contractor shall adhere while executing the contract to the relevant safety standards/code of safety of ISI for various works. In the absence of such code of practice, the contractor shall adhere to such safety measures as directed by the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow.
25. Details of staff to be deployed on work will be given by service provider.
26. All materials required for the proposed work will be provided by the Directorate.
27. Payment will be made monthly with satisfactory certificate given by Engineer-in-charge .

28. The contract can be fully terminated by the giving one month's notice. After the issue of such notice, the contractor shall not remove any equipment, tools and materials belonging to successful tenderer from the site which might have been placed there on for the purpose of work without the permission of the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow.
29. In case operation failure due to negligence of the contractor staff at duty, Rs.1,000/- per day or part thereof will be deducted as penalty from the monthly bill.
30. All engaged staff should be in proper dressed during their duties.
31. Except where otherwise provide in contract on question and dispute relating the meaning of specifications, design, drawings and instructions here-in before mentioned or as to the quality of workmanship or material used on the work or arising out, the terms & conditions of the contract whether during the progress of work after completion or abandonment thereof shall be referred to the sole arbitration of the directorate in respect of contract entered with Directorate of Civil Aviation, Lucknow, the contractor shall produce log-book etc. on demand to the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow.
32. The contractor shall on the direction of the Directorate of Civil Aviation, UP, Lucknow Airport, Lucknow forthwith remove from the work any person employed thereon by him, who in the opinion of the Directorate of Civil Aviation, Lucknow had omitted misconduct or misbehavior or is of doubtful character, such person shall not again be employed on this work without the prior permission of the UP Civil Aviation Authorities, Character verification of the employees engaged will be necessary.
33. The tenderers must have a valid Electrical License issued by the Directorate of Electrical Safety, Government of Uttar Pradesh. The copy of Electrical Licence must be attached with Technical Bid
34. In case of failure in carrying out assigned work, the Contract shall be terminated and the security deposit of the service provider shall be forfeited.
35. These manpower shall work in general shift at hind nagar colony and in two shift at directorate- first shift 06:00 am to 02:00 pm and second shift 02:00 pm to 10:00 pm. If and when aircraft maintenance work continue upto late hours the second shift staff will continue. For which overtime of person or any kind of remuneration will not paid by directorate. This will be bother by successful tenderer. It shall be the responsibility of the successful tenderer to substitute any manpower in case of his absence during the period of contract.
36. The successful tenderer will also be responsible for diligence to the work to be executed and in case it is felt that a particular person or group of persons are not performing their jobs to the satisfaction of the Directorate, the successful tenderer may be asked to replace the suitable qualified person/persons.

Director
Civil Aviation, U.P.

Scope of Work:

A. Internal Electrification

(Administrative Block, VIP Lounge, VIP Cartage, Hangar No.1 and 2, Generator Rooms, AC Plant Room, Guard Room, Police Barrack, Battery Charging Room, Green House, Helicopter Section and VVIP guest house at Rama Bai Ambedkar Maidan

<u>Sl.No.</u>	<u>Item.</u>
1.	Light point
2.	Fan point
3.	Plug point
4.	Call bell point
5.	Power plug point
6.	1x40 watt Tube fitting
7.	2x40 watt. Tube fitting
8.	1x20 watt. Tube fitting
9.	Ceiling fitting/ fancy light bkt fitting/ Jhoomer
10.	1x40 watt. Street light fitting
11.	Recess mounting CFL fitting
12.	Halogen flood light / sodium Vapour light fitting
13.	Ceiling fan
14.	Wall fan
15.	Exhaust fan
16.	Fresh Air fan
17.	Room Cooler
18.	Padestal fan
19.	Water Cooler
20.	Geyzers
21.	Padestal Lamp
22.	Main Panel 400 amp. capacity
23.	Sub panel 250 Amp capacity
24.	Sub panel 100 Amp. capacity
25.	T.P.N. & S.P.N. DB
26.	400 amp. changeover
27.	63 amp. 415 Volt changeover
28.	200 amp. 415 Volt Changeover
29.	125 amp. 415 Volt Main Switch
30.	320 amp. 415 Volt Main Switch
31.	100 amp. 415 Volt Main Switch
32.	63 amp. 240 Volt Main Switch
33.	63 amp. 415 Volt Busbar Board
34.	415 amp. 415 Volt C.F.S. Type Main Switch
35.	32 amp. 240 Volt Main Switch
36.	200 amp. 415 Volt Busbar Board
37.	180 KVA DG Set with panel
38.	62.5 KVA DG Set with panel
39.	32 amp. 415 Volt Main Switch
40.	100 amp. 415 Volt Busbar Board
41.	5 HP Motor Pump with starter
42.	Tube well panel with starter switch & operation

B. External electrification

1. 3 Mtrs. long GI pole with post top lantern light fittings.
2. Sodium light on pole.
3. Fountain light in garden. with Motor Pump Set.
4. Fountain light in green house.
5. Street Light & Fountain Light control panel Board (Feeder pillar).
6. Aviation obstruction lights.

C. COLONY

Tubewell operaton and electrical maintenance of Department's colony at Hind Nagar, Kanpur Road, Lucknow.

- (i) Internal electrification: Attending Electrical Fault and removing all Electrical Problems of Type-I, II, III & IV Qtrs.
- (ii) External electrification: Attending Electrical Fault and removing all Electrical Problems of all Street lights.
- (iii) Tubwell operation.